

# North of Tyne – Minimum Dataset for Evidence for GP appraisal issued November 2007

	Core- essential	Additional
<b>GENERAL</b>	Last years form 4. SRT = Structured Reflective Template from NAPCE Leicester Statement on evidence-now available on appraisal toolkit <a href="http://www.appraisals.nhs.uk">www.appraisals.nhs.uk</a> Or via NCGST website <a href="http://www.appraisalssupport.nhs.uk">www.appraisalssupport.nhs.uk</a>	
<b>Good Clinical Care</b>	2 out of 3 of the following <ul style="list-style-type: none"> <li>Clinical audit (see detailed comments about audits in above section)+ Structured reflective template.</li> <li>Significant event audit (SEA) with action points/learning outcomes</li> </ul> Case review -Structured reflective template  The audit and SEA must relate to an area of clinical practice in which the appraiser has a personal role, has had personal involvement in discussing or which impacts on the appraiser work (to be clarified in the SRT).	QoF PACT data Practice protocols.
<b>Maintaining Good medical practice</b>	All of the following <ol style="list-style-type: none"> <li>Last years PDP with evidence (or reflections) about completion of aims</li> <li>Certificates of CPR (18months) and child protection training (3 yearly).</li> <li>log or diary of Educational activities throughout including reflections, personal learning points</li> </ol>	Puns and DENS certificates of attendance/On-line module certificates personal notes from events
<b>Relationships with patients</b>	<ul style="list-style-type: none"> <li>Once every 3 years- Patient survey including mean scores for each question allowing comparison with national benchmarks and Structured Reflective Template</li> <li>Annually -Declaration of complaints including learning points and resolution SRT</li> </ul>	Skills refresher training-evidence video consultation analysis Practice policies on: Patient removal Consent, Chaperone
<b>Relationships with Colleagues</b>	Once every 3 years: Peer feedback or 360 feedback+ Structured reflective template	Written account of effective team working
<b>Probity</b>	Current GMC certificate And One of <ul style="list-style-type: none"> <li>Probity statement- Scottish Royal college of GP (revalidation toolkit document)</li> <li>NAPCE (National Association of Primary Care Educators) Probity Structured reflective template</li> </ul>	Practice policy on: handling of gifts from patients dealing with drug reps use of accountant CRB clearance
<b>Health</b>	One of : <ul style="list-style-type: none"> <li>NAPCE (National Association of Primary Care Educators) Health Structured reflective template</li> <li>Health statement- Scottish Royal college of GP (revalidation toolkit document)</li> </ul>	

## Your form 3 should indicate:

1. What does it say **ABOUT YOU** ? In what way have you contributed to the level of achievement demonstrated ? (e.g. I gave a talk to colleagues on pain management including costs which has had an impact on practice)

**In what way will you alter your practice in response to the performance demonstrated** ? (e.g. I have taken on the role of lead for nursing home patients and need to approach the sedative prescribing issue systematically using the help of the pharmacist).